



**Position:** Storeroom Attendant  
**Employment Status:** Seasonal Full-time – staff accommodation is available  
**Employment Period:** October – May,  
**Reports to:** Storeroom Supervisor

**Job Description:**

The responsibility of the storeroom attendant is to ensure the accurate delivery and control of stock and supplies to various Food and Beverage departments through the resort.

**Job Responsibilities:**

- Ensure cleanliness, maintenance & security of storeroom at all times
- Ensure that all product is received & rotated in proper order
- Maintain all product in accordance with safe and proper handling procedures
- Accurate inventory control is essential
- Assist with product ordering as required
- Regularly communicate with other outlet supervisors to ensure the overall success of the department
- Deliver a variety of product & items on the property and within the village of Lake Louise itself
- Drive a variety of vehicles including pickup truck, ATV, 4x4 truck

**Job Requirements/Qualifications:**

- Highly organized & detail oriented
- Strong problem solving skills
- Self motivated, can work well in a team as well as independently
- Ensure quality of product & services offered at all times
- Must be in excellent physical condition, heavy lifting required
- Ability to deal with a broad range of people & departments
- Valid Class 5 Alberta Driver's license (or international equivalent) with clean driving record (abstract/traffic history report must be provided before commencement of employment)
- International driving license (obtained before arrival in Canada)

**Work Schedule:**

5days on/2 days off

**Dress Code:**

Maintenance/Outdoor uniform – to be discussed at time of interview – must provide their own steel-toe boots